

## COLSTRIP HOSPITAL DISTRICT

### Minutes

### Board of Trustee Meeting

December 19, 2017

Trustee Alison Peterson called the Colstrip Medical District Board of Trustees meeting to order at 6:30 p.m. at the Colstrip Medical Clinic (CMC) with a quorum present. In attendance were Trustees Alison Peterson, Tom Crippen, Brie Casterline, and Rusty Batie. Also present were Clinic Administrator John Poole, Jackson Craig, Darlene Sanders, and Sue Palm. Billings Clinic representative Faraz Ahmed was on tele-conference.

#### **Communication from the Public:**

- None

#### **Consent Agenda:**

Trustee Tom Crippen moved to accept the consent agenda with Trustee Brie Casterline seconding the motion and it passed unanimously.

- Minutes – November 28, 2017
- Warrants – (1) warrant (MasterCard for \$52,712.49)
- Review Check register for the period from November 1, 2017 to November 31, 2017
- Department Reports

#### **Finance Report:**

- For the Month of November, CMC had a gain of \$6,267. The District received \$64,673 in tax proceeds.
- Total revenues were \$116,481, which is less than budget by \$24,501. Total Operating Expenses were \$139,878, which is less than budget by \$38,472. This resulted in a net loss before Depreciation and District Income of \$45,697.
- YTD revenues are \$482,032, which is less than budget by \$127,075. Total expenses were \$774,248, which is \$117,504 less than budget.
- Financial audit held November 27<sup>th</sup> and 28<sup>th</sup>. It seemed to go fairly well.

#### **New Business:**

- It was brought to the board that the First Interstate Signature card needed to be updated with more board members signatures. Brie Casterline made a motion to add all of the board members names to the card. Tom Crippen seconded the motion. The motion passed unanimously.
- Administrator Poole presented the historical SWOT analysis and the results from the most recent SWOT conducted by the CMC staff and the board.

**Old Business:**

The next regular Board of Trustees meeting will be Tuesday, January 23<sup>rd</sup>, 2018 at 6:30 p.m.

A motion for adjournment was made by Trustee Tom Crippen. Seconded by Trustee Brie Casterline, and passed unanimously.

Respectfully Submitted,

Approved,

\_\_\_\_\_, Date: \_\_\_\_\_  
Rusty Batie, Secretary

\_\_\_\_\_, Date: \_\_\_\_\_  
Cathy Frank Chairperson